

## **West Hartford Clean Energy Task Force**

### **Meeting Agenda**

Date: November 14, 2012  
Time: 7:00 PM  
Location: Town Hall, Room 422

Next meeting: Wed 12/12/12 7pm.

Who: Aaron Hills, Paul Popinchalk, Roger Smith, Judy Allan, Catherine Diviney, Joe Campanella, Chris Nelson, Susan Begin

0. No minutes for 10/3/12 meeting

1. Small Business Energy Advantage Outreach

Elmwood (Rick Liftig) & Park Road (Richard Patrici) Business Associations  
Joe and Burke presented. Identified a few interested businesses.  
Following week met with Park Road, had a few sign-ups, including manager of multiple apartments.  
Next- Bishop's Corner and Center.

Follow up strategy:

Catherine to try to get blurb into business association online newsletter and websites  
Joe to check with Chamber re: presentation  
Media release to WH News, WH Life

- Finder's Fee discussion- potential for 3% of net project cost. Channel partner agreement document is not acceptable to town. Catherine to speak with their legal contact about donation agreement.
  - Town legal input on vendor/partnership issue- Catherine checked whether we can endorse particular state-approved vendors (solar, SBEA, Home Energy Solutions.) Do not want us to formally endorse vendors. Can present the complete list. Okay to take vendors to meetings. Okay to say that the town has used a particular vendor. Town can't take on liability of endorsing one vendor.
  - Lindsay / Le Grand case study examples- group interested in field trip.
2. \$5000 Grant Report – two expenses put on grant by mistake – we actually have \$790. (\$600 PMA, \$190 VISA charges). All reporting to CEFIA complete.
3. C-TEC Solar – 8 PM  
Mickey Toro and Lori Donato- Simsbury company. Do solar hot water and solar electric.

CEFIA has Solarize program but high bar to entry for towns- must commit volunteer time, etc. C-Tec offers workshops on both solar and energy efficiency. Want to take part in community events over time. Try to sign up as many residents as possible and offer pricing structure where more residents sign up, lower the prices.

3 to 4 month period. Jan or Feb. "New power for the new year."

While W. Hartford legal won't allow us to partner directly, can possibly work together on outreach.

4. Melissa Everett – Community Energy – 8:30 PM

New agreement for \$30 per sign-up. Catherine has it to sign.

Discussion about encouraging sign-ups from school groups.

5. Speaker for Wolcott Solar – Dec 14<sup>th</sup> (Fri), 2-3 PM

a. Task Force Member- Chris Nelson may be able to take part. Tim?

b. Elin Katz

c. Kathy Loftus – Whole Foods

6. Performance Contracting- Ameresco selected as part of multi-town RFP. WH now reviewing Investment Grade Audit contract. 3 million ft<sup>2</sup> of building to examine. Around \$100K if we don't go forward. \$.04/ft<sup>2</sup>. Will only charge us for the buildings where there are potential projects. Targeting January 1<sup>st</sup> to start audit. Will take 6 months.

7. Solar- town working with CCM (Andy Merola) which aggregates towns together, does RFP for contractor site walks, ZREC submission. Looking at Aiken Elementary School, Conard High School (100,000ft<sup>2</sup> to be reroofed); Wolcott Elementary, north and south garages (Isham, Memorial) in Blue Back Square.

8. Microgrids- Catherine spoke with Town Manager about doing competitive solicitation for microgrid for either engineering only or vertically integrated developers. Unclear if there would be a project. Ran out of time to do solicitation. Then contacted service-only. Phase one of project would be project feasibility application. (est. cost \$10-50K/site.) Phase two is the project. Town mainly interested on what we want to provide for our citizens (banks, gas station, pharmacy, market for towns) vs town shelter? Town just upgraded emergency generation for town buildings. As of now still looking to find appropriate sites. Regulatory hurdles with PURA and utilities. Issues with sharing power between public and private entities. Issues with crossing roads and utility right of way.

9. January workshop- residential on energy with a mention/a few slides on business outreach. Catherine to check on available dates.

10. April workshop- broader on sustainability (rain barrels, etc.)